

## Tax Deductible Occupational Checklist Teachers & Education Professionals

### Professional Fees & Dues

Alumni Dues..... \_\_\_\_\_  
 Association Dues..... \_\_\_\_\_  
 Credentials ..... \_\_\_\_\_  
 Parent Teacher Groups ..... \_\_\_\_\_  
 School and Union Dues..... \_\_\_\_\_  
 Other: \_\_\_\_\_

### Continuing Education

Correspondence Course Fees ..... \_\_\_\_\_  
 Course Registration..... \_\_\_\_\_  
 Lab Fees..... \_\_\_\_\_  
 Materials & Supplies ..... \_\_\_\_\_  
 Photocopy Expenses..... \_\_\_\_\_  
 Seminar Fees ..... \_\_\_\_\_  
 Textbooks ..... \_\_\_\_\_  
 Transcripts..... \_\_\_\_\_  
 Tuition ..... \_\_\_\_\_  
 Other: \_\_\_\_\_

### Telephone Expenses

FAX Transmissions..... \_\_\_\_\_  
 Pager ..... \_\_\_\_\_  
 Toll Call ..... \_\_\_\_\_  
 Cellular Charges..... \_\_\_\_\_  
 Other: \_\_\_\_\_

### Auto Travel (In miles)

Away from Home Overnight ..... \_\_\_\_\_  
 Between Jobs or Job Locations ..... \_\_\_\_\_  
 Continuing Education ..... \_\_\_\_\_  
 Field Trips ..... \_\_\_\_\_  
 Library Trips ..... \_\_\_\_\_  
 Meetings ..... \_\_\_\_\_  
 Purchasing Jobs Supplies & Materials.. \_\_\_\_\_  
 Professional Society Meetings ..... \_\_\_\_\_  
 School Functions ..... \_\_\_\_\_  
 Seminars ..... \_\_\_\_\_  
 Parking Fees and Tolls (\$) ..... \_\_\_\_\_  
 Other: \_\_\_\_\_

### Miscellaneous Expenses

Liability Insurance - Business..... \_\_\_\_\_  
 Periodicals..... \_\_\_\_\_  
 Professional Subscriptions ..... \_\_\_\_\_  
 Resume' ..... \_\_\_\_\_

### Classroom Supplies

Arts & Crafts Materials ..... \_\_\_\_\_  
 Audio Visual Rentals..... \_\_\_\_\_  
 Audio Visual Supplies..... \_\_\_\_\_  
 Books and Music..... \_\_\_\_\_  
 Classroom Decorations ..... \_\_\_\_\_  
 Computer Software..... \_\_\_\_\_  
 Film & Processing ..... \_\_\_\_\_  
 Grading Expenses ..... \_\_\_\_\_  
 On-Line Services ..... \_\_\_\_\_  
 Computers and Printers ..... \_\_\_\_\_  
 Newspapers and Magazines..... \_\_\_\_\_  
 Paper, Stationary, and Printing..... \_\_\_\_\_  
 Party Supplies ..... \_\_\_\_\_  
 Photocopy Expense..... \_\_\_\_\_  
 Records, Tapes, etc. .... \_\_\_\_\_  
 Student Prizes & Awards ..... \_\_\_\_\_  
 Trophies ..... \_\_\_\_\_  
 Visual Aids..... \_\_\_\_\_  
 Video Tapes ..... \_\_\_\_\_  
 Other: \_\_\_\_\_

### Travel - Out of Town

Airfare ..... \_\_\_\_\_  
 Car Rental ..... \_\_\_\_\_  
 Parking..... \_\_\_\_\_  
 Taxi, Train, Bus, & Subway ..... \_\_\_\_\_  
 Lodging (do not combine with meals) \_\_\_\_\_  
 Meals (do not combine with lodging) \_\_\_\_\_  
 Porter, Bell Captain ..... \_\_\_\_\_  
 Laundry ..... \_\_\_\_\_  
 Bridge & Highway Tolls ..... \_\_\_\_\_  
 Telephone Calls (including home)..... \_\_\_\_\_  
 Other: \_\_\_\_\_