

Tax Deductible Occupational Checklist Ministers and the Clergy

Parsonage Allowance

Allowance Received
 Interest - Home
 Taxes - Home
 Rent - Home
 Repairs - Home
 Insurance - Home
 Utilities - Home
 Other:

Continuing Education

Correspondence Course Fees
 Course Registration.....
 Materials & Supplies
 Photocopy Expense.....
 Reference Material
 Seminar Fees
 Textbooks
 Other:

Telephone Expenses

Cellular Calls
 FAX Transmissions.....
 Paging Service
 Pay Phone
 Toll Calls
 Other:

Auto Travel (In miles)

Educational
 Funerals
 Infirm - Hospital Visits.....
 Parishioner Meetings
 Wedding
 Visitation
 Outings - Congregation
 Tolls (\$)
 Parking (\$).....
 Other:

Miscellaneous Expenses

Business & Professional Association
 Professional Subscriptions
 Other:

Supplies & Expenses

Books - Music & Theology
 Business Cards
 Clerical Service.....
 Entertainment (100% of expenses)
 Insurance - Business
 Legal & Professional Services
 Map Book
 Pager
 Photocopy & Greeting Cards
 Postage
 Software - Appointment/Calendar.....
 Software - Genealogy
 Software - Word Processing
 Vestments
 Vestment - Repair
 Computer
 On-Line Services
 Other:

Equipment Purchases

Computer & Printer.....
 Answering Machine
 Calculator & Copier
 FAX Machine
 Pager
 Telephone
 Other:

Travel - Out of Town

Airfare
 Car Rental
 Parking
 Bus, Subway, & Taxi
 Lodging (do not combine with meals)
 Meals (do not combine with lodging)
 Porter, Bell Captain
 Laundry
 Bridge & Highway Tolls
 Telephone (Including home).....
 Other: